

SEZ Online

New Functionalities/Features

Build Version 3.1

Release: August 2026

Functionalities made available on the SEZ Online system are reviewed and enhanced / modified from time to time. New functionalities are added in the system based on the inputs and requirements received from various user groups to facilitate the working of the users. These functionalities are developed based on understanding developed by NDML team from study of existing practices and procedures in this regard and efforts are made to provide features on the system those are compliant with the procedural and technical requirements. However, users are requested to refer the relevant legal and authorized documents and formations for reference on legal and authentic aspects of the transactions before filing transactions. SEZ Online and NDML does not accept in any respect, any liability for errors, inaccuracy, system mistake, non-compliances due to incorrect / delayed filing of documents, declarations made etc. Also SEZ Online is facilitating system integration and data exchange with various external systems to facilitate user transactions and based on availability of respective systems / data / services / business rules; integration is attempted and SEZ Online or NDML does not accept any explicit or implied responsibility or liability for operation and working of such data exchange systems and related impact, if any on user transactions.

New Functionalities/Features-

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1 Enhancement in attachment of Supporting Documents

1.1 Facility to attach larger supporting documents

Based on User feedback and DC office advice, users can now upload supporting documents up to 10 MB for all administrative modules.

Size has been increased from 2 MB to 10 MB

1.2 Attach supporting documents up to 25 MB for DSPF

As you know, DSPF allows multiple invoices of multiple DTA Suppliers in a single transaction. Based on user suggestions to allow bigger attachments that can cover scanned images of a large number of invoices, the attachment limit has been increased to 25 MB

1.3 Facility to attach compressed documents (.zip,.RAR)

The system will now allow users to attach compressed documents in .zip and .rar formats. It can have an underlying format, viz. .XLS or .XLSX or .PDF or .doc or .docx or .gif or .jpeg or .jpg, etc.

A compressed file can be uploaded for modules. E.g., LOA Renewal/Extension can have an attachment size of 10 MB in compressed format; in DSPF, a compressed file up to 25 MB can be uploaded.

2 Monthly Performance Reporting Form (MPR) Update

The MPR form has been enhanced as shown below, in terms of both aesthetics and the coverage of the information displayed.

Employment, Investment and Trade information are now displayed in collapsible tabs.

User can prepare information by opening the tab, or view already submitted MPR or can edit it for past three months.

Note:
1) You can view the data of a previously submitted report by clicking the Past Reports link.
2) You can edit the figures to submit the past three months report.
3) This will also ensure that your submissions are consistent.

Prepare Monthly Report

Your Monthly Reports :

Reporting Month	Submission Date	Submitted By	Status	Action
Jul-2026	04-Aug-2026	aproduct29	Draft	Update
Jun-2026	21-Jul-2026	System	Carry Forwarded	Update
May-2026	21-Jul-2026	System	Carry Forwarded	Update

Past Reports : [Click here to View](#)

[Open All](#) | [Close All](#)

+ Employment Generated (Count of people)

+ Investment Made

+ Trade Data from SEZ Online System

[Submit](#)

2.1 Employment:

Prepare Monthly Report

Your Monthly Reports :

Reporting Month	Submission Date	Submitted By	Status	Action
Jul-2026	21-Aug-2026	chandramake	Draft	Update
Jun-2026	07-Aug-2026	chandramake	Submitted	Update
May-2026	07-Aug-2026	chandramake	Submitted	Update

Past Reports : [Click here to View](#)

[Open All](#) | [Close All](#)

- Employment Generated (Count of people)

Reporting Month : Jul-2026

Direct			Total Direct Employment	Proposed to be Employed *	Indirect	
Men *	Women *	Transgender *			Currently Employed *	Proposed to be Employed *
12	6	0	18	45	10	22

1. In Current Employment please indicate the number of persons employed at the end of the reporting month.

[Save](#)

Transgender information field has been added, and labels have been changed to Currently Employed and Proposed to be Employed (to indicate employment by the end of the Financial Year)

This information is on a cumulative basis; i.e., the count at the end of the reporting month needs to be entered.

2.2 Investment:

Prepare Monthly Report					
Your Monthly Reports :					
Reporting Month	Submission Date	Submitted By	Status	Action	
Jul-2026	21-Aug-2026	chandramake	Draft	Update	
Jun-2026	07-Aug-2026	chandramake	Submitted	Update	
May-2026	07-Aug-2026	chandramake	Submitted	Update	
Past Reports :		Click here to View			
Open All Close All					
+ Employment Generated (Count of people)					
- Investment Made					
Non - FDI Investment *		FDI Investment *	Total Investment Made (Non - FDI + FDI)	Further Investment	
In Land *	Others *			Non-FDI *	FDI *
11.00	2.00	8.00	21.00	2.00	1.00
1) In all columns the figures are to be entered for investment in Rs. In Crores. 2) Investment figures are required at the end of the reporting month i.e. total investment at the end of the reporting month. Incremental investment made during the month is not required.					
Save					

Users need to capture investment in FDI & non-FDI at the end of the reporting month on a cumulative basis. For further investment, investment projected to the end of the Financial Year needs to be entered.

2.3 Information on Trade (Goods & Services)

Now, the system will auto-populate all *Outward* and *Inward* transactions that are processed through SEZ Online System. It covers both merchandise trade as well as service invoices processed through the system. It is shown as below:

Sales / Output for the Month:

Merchandise

- Exports
- DTA Sale
- Deemed Exports (DTA Sale module with supplies other than DTA)
- Supply to Other SEZ / Supply within SEZ
- Others

Our Sales / Output for the Month (Rs. Crores)			
Merchandise	SEZ Online (a)	Manual, if any (based on DC Office permission) (b) *	Total (a + b)
Export	6.39	0.00	6.39
Deemed Export	0.00	0.00	0.00
Inter (supply to other SEZ) & Intra (supply to other unit in Same SEZ)	0.01	0.00	0.01
DTA Sale	0.00	0.00	0.00
Others (Sub Contracting etc.) *	0.00	0.00	0.00
Total Merchandise [A]	6.40	0.00	6.40

The system will auto-populate information for transactions processed on the SEZ Online System under the SEZ Online (a) section. Information will be shown for transactions once it is approved by SEZ Customs.

Services (Based on SERF)

- Software Exports (Offsite)
- Software Exports (Onsite)
- Royalty from Software
- Service Exports Other than IT & IT enabled Services
- IFSC Service Exports Outside India
- Service Exports to Other IFSC / SEZ Units
- Service Exports by IFSC / SEZ Units to DTA Units

The system will auto-populate SERF data based on the categories shown in the screenshot above.

Services (Based on SERF)			
Software Exports (Offsite)	100.00	0.00	0.00
Software Exports (Onsite)	0.00	0.00	0.00
Royalty from Software	0.00	0.00	0.00
Service Exports Other than IT & IT enabled Services	0.00	0.00	0.00
IFSC Service Exports Outside India	50.00	0.00	0.00
Service Exports to Other IFSC / SEZ Units	0.00	0.00	0.00
Service Exports by IFSC / SEZ Units to DTA Units	0.00	0.00	0.00
Total Services (B)	0.00	0.00	0.00

Inputs for the month:**Merchandise:**

- Imports
- DTA Procurement (Goods)
- Goods received from Inter SEZ Supplies and from within SEZ

Our Inputs for the month (Rs. Crores)			
Merchandise	SEZ Online (a)	Manual, if any (based on DC Office permission) (b) *	Total (a + b)
Import	9.85	0.00	9.85
Inter (purchase from other SEZ) & Intra (purchase from other unit in Same SEZ)	0.01	0.00	0.01
DTA Procurement	15.06	0.00	15.06
Total Merchandise [C]	24.92	0.00	24.92

Note:

- 1. The trade data is auto populated by the system in the "SEZ Online" column**
- 2. All the transactions which are assessed during the selected month are displayed in this section .**

Transactions filed through the SEZ Online System will be auto populated.

Input Services:

The system will auto-populate values from the DSPF module. Any import services paid in foreign currency can be captured in **"Expenses paid in foreign currencies, converted to USD"** .

This field is optional.

Input Services			
Domestic Services (DSPF)	0.15	0.00	0.15
Expenses Paid In Foreign Currencies, Converted To USD		NA	0.00
Total Services [D]	0.15	0.00	0.15

System will display total inputs (Merchandise + Services) as below:

Our Inputs for the month (Rs. Crores)			
Merchandise	SEZ Online (a)	Manual, if any (based on DC Office permission) (b) *	Total (a + b)
Import	9.85	0.00	9.85
Inter (purchase from other SEZ) & Intra (purchase from other unit in Same SEZ)	0.01	0.00	0.01
DTA Procurement	15.06	0.00	15.06
Total Merchandise [C]	24.92	0.00	24.92
Input Services			
Domestic Services (DSPF)	0.15	0.00	0.15
Expenses Paid In Foreign Currencies, Converted To USD		NA	0.00
Total Services [D]	0.15	0.00	0.15
Total Merchandise + Services Input [C] + [D]	25.07	0.00	25.07

MPR format for the previous month will be available for preparation up to the 10th of the month. Beyond that, information from the most recent MPR submission will be carried forward. The system will allow the user to edit the same and submit again.

3 Accessibility Feature for enhanced experience

To ensure a comfortable and inclusive experience, the accessibility feature has been included

How to Access: Open the accessibility menu at any time by pressing **Ctrl+F2** on your keyboard, or by clicking the accessibility icon on the screen.

Options in the Accessibility feature are as follows:

The screenshot displays the 'Existing User Login' interface. On the left, there is a login form with fields for 'User Name', 'Password', and a 'Captcha' (showing '24539'). Below these are 'Login' and 'Clear' buttons, and a link for 'Forgot Password ? First Login?'. On the right, there is a text box describing the SEZ and the system's capabilities. In the bottom right corner, a blue circular icon with a white stick figure and the text 'Ctrl+F2' is highlighted with a red square, indicating the accessibility feature.

Existing User Login

User Name

Password

Captcha

Login

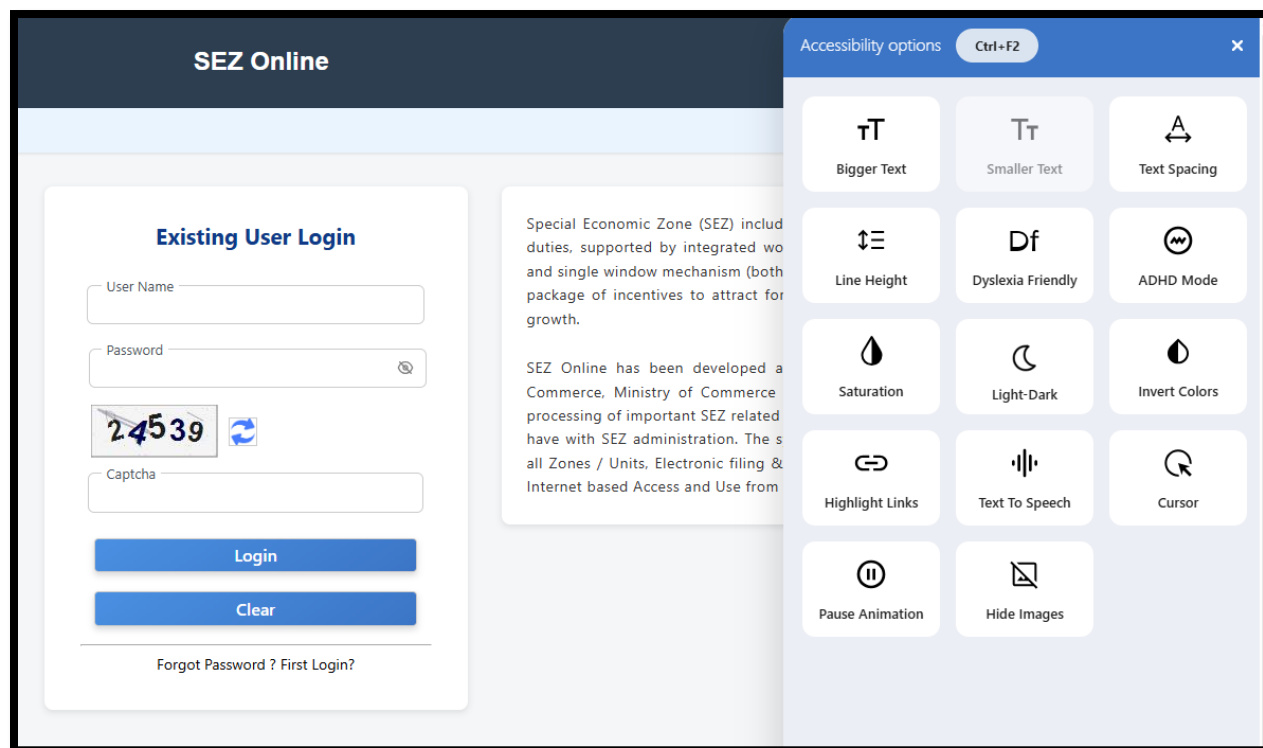
Clear

[Forgot Password ? First Login?](#)

Special Economic Zone (SEZ) includes making available goods and services free of taxes and duties, supported by integrated world class infrastructure for export production, expeditious and single window mechanism (both for Central and State Government related approvals) and a package of incentives to attract foreign and domestic investments for promoting export led growth.

SEZ Online has been developed and implemented as per the directive of Department of Commerce, Ministry of Commerce & Industry and the system enables electronic filing and processing of important SEZ related transactions that SEZ Developers, Co-Developers and Units have with SEZ administration. The system facilitates Uniform Validations and Processes across all Zones / Units, Electronic filing & processing, Transparency in Government transactions and Internet based Access and Use from Anywhere for Convenience.





These features can be used as per your requirement. We sincerely hope it will help you in SEZ Online experience.

Available Features:

- **Text & Readability Adjustments:**
 - **Bigger Text / Smaller Text:** Scale the font size up or down for optimal reading comfort.
 - **Text Spacing & Line Height:** Increase the space between letters and lines to prevent visual crowding.
 - **Dyslexia Friendly:** Switches the display to a font specifically designed to improve readability for users with dyslexia.
- **Visual & Colour Settings:**
 - **Light-Dark & Invert Colours:** Toggle between light and dark themes or completely invert interface colours to reduce eye strain and improve contrast.
 - **Saturation:** Adjust the colour intensity of the screen.

- **Focus & Interaction Tools:**
 - **ADHD Mode:** Helps minimise distractions to keep you focused on the primary content.
 - **Highlight Links:** Makes all clickable links stand out visually so they are easy to locate.
 - **Cursor:** Enhances the mouse pointer visibility.
 - **Pause Animation & Hide Images:** Stops moving graphics and hides pictures to reduce visual noise and improve loading performance.

- **Audio Assistance:**
 - **Text-to-Speech:** Narrates the on-screen text aloud for auditory processing.